

## Billing Policy & Payment Authorization

Sabrina S. Santa Clara, PLLC & Interweaving Journeys

Your cost therapeutic spiritual direction is **\$300 per hour** and is due at the time of service (Initial session is \$350). In-between session calls are billed in 15-minute increments at \$75, though Sabrina does not bill for short check-in calls or texts. While Sabrina is a licensed psychotherapist in the State of Colorado, she works as an integrative, transpersonal coach and spiritual doula, therefore she is not a provider on any medical/mental health insurance plan and you may not seek reimbursement from your insurance. However, if you are self-employed or are a holistic and health care provider, you may be able to write-off the costs of your services with Sabrina. If this is a category that fits you, please speak to Sabrina and your accountant directly. This payment plan is not inclusive of executive coaching.

Sabrina offers a limited number of sessions each week. Missed sessions and short-notice cancellations prevent her from helping others in need. **Missed sessions and nonemergency cancellations within 48-hours of your appointment time are billed at the full price.** Of course, life happens, if you are sick or missed your session for unavoidable reasons, Sabrina may waive those fees at her discretion

Clients with a US phone number are billed through IvyPay, an electronic billing system which will hold your credit card information securely. Prior to your first session, you will receive a text inviting you to pay for your first session and enter in your credit card information. Thereafter, all sessions will be charged through IvyPay and you will receive notification whenever there is a charge to your account.

IvyPay currently cannot take foreign credit cards unless you have a US telephone number. International clients generally pay for their sessions through PayPal.

I understand that since Sabrina is not operating as a therapist, patient confidentiality laws do not apply. However, Sabrina holds the same stringent ethics and standards of privacy

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Printed Client Name and Signature

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Date

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US phone number or international phone number with country code

*If your sessions will be paid for by another person via IvyPay, please have them complete the following*

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Printed Name & Signature

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Phone Number

*Document revised: 12/2024*



Interweaving Journeys: many paths, one destination, infinite possibilities  
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