

Billing Policy & Payment Authorization **Andrea Feucht with Interweaving Journeys**

Your cost for IFS Guidance is **\$150 per hour** and is due at the time of service (Initial session is **\$200**). In-between session calls are billed in 15-minute increments at **\$40**. 90-minute sessions are billed at **\$225**.

Andrea Feucht offers a limited number of sessions each week. Missed sessions and short-notice cancellations prevent her from helping others in need. **Missed sessions and nonemergency cancellations within 48-hours of your appointment time are billed at the full price.**

You may schedule and pay for your sessions with Andrea online by visiting **www.calendly.com/AndreaFeucht**. Clients with regular weekly or biweekly appointments may schedule with Andrea directly. In such cases, you will receive a text from Interweaving Journey's owner, Sabrina Santa Clara, through IvyPay, inviting you to pay for the session with a credit card, which will be saved in IvyPay's secure data system. You will receive a text message whenever your card is charged. International clients who do not have US phone numbers may pay for such sessions via Paypal (SantaClara.Sabrina@gmail.com) 48 hours prior to their scheduled session time.

PRE-PAID PACKAGES

Andrea sometimes offers prepaid packages. If you have made such an arrangement with her, you may enter the criteria below. Prepaid packages may be paid for on IvyPay or by sending payment via Paypal to

I agree to ____ coaching hours to be used from the dates of _____ to _____. The full rate for these services is \$ _____. I agree to pay for this service in advance for a discount of ____% totaling \$ _____. I understand that unused sessions will be forfeited except in cases of extenuating circumstances determined at Andrea's discretion. I will pay for these sessions via:

IvyPay Paypal (use SantaClara.Sabrina@gmail.com)



I understand that Andrea is working with me as an IFS guide, not as a therapist and therefore patient confidentiality laws do not apply. However, Andrea holds to the same ethical standards of privacy and will not discuss any matter related you with any other person unless a release of information has been signed by you.

I authorize Sabrina S. Santa Clara, PLLC DBA: Interweaving Journeys to bill my credit card for services provided by Andrea Feucht. I understand that sessions cancelled with less than a 48-hour notice will be charged the full session fees. Exceptions for emergencies and illness are made at Andrea Feucht's discretion.

Client Printed Name

Phone number

Client Signature

Date

If a supportive person is paying for your services, please have them complete the following

Cardholder Printed Name

US Phone number

Cardholder Signature

Date

Please email this completed form to Sabrina Santa Clara of Interweaving Journeys via SantaClara.Sabrina@gmail.com

